

# System Requirements for GDPR Conformity Toolbox.

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The Conformity Toolbox documents include documents which are

- Video files suitable for playing on either PC or mobile devices
- PDF files – created using Adobe
- Microsoft Office 16 Excel documents - .xlsx documents
  - No excel spreadsheets have embedded macros.
  - Many of the sheets have formulas on them – unknown if the formulas are backward compatible to earlier versions of excel.
  - In Customised documents most sheets are unprotected or protected with password of “”. Some sheets are protected with password to protect integrity of document.
  - List of templates is protected with password to protect integrity of document.
- Microsoft Office 16 Word documents - .docx and .docm documents
  - Documents which are basis for providing text for copying into other documents are provided as .docx documents
  - Policy documents are all .docm documents. There are some areas protected from changed. Documents are protected from copy, select and save as.
- Microsoft Office 16 PowerPoint documents - .pptx documents
  - No PowerPoint documents have embedded macros.
  - Unknown if features used in creating slides are backwards compatible
  - Suggestions of links to U-tube videos included

The Conformity Toolbox customisation has been developed using

- Operating System – Windows 10
- Microsoft Office Applications 2016 32 bit – Word, Excel, PowerPoint
- Microsoft Visual Basic For Applications 7.8 – Version 1081 and Forms 3:16.0.9126.2072
- The following reference modules have been loaded
  - Visual Basic for Applications
  - Microsoft Word 16.0 Object Library
  - Microsoft Excel 16.0 Object Library
  - OLE Automation
  - Normal
  - Microsoft Visual Basic for Applications Extensibility 5.3
  - Microsoft Forms 2.0 Object Library

The conformity toolbox has mainly been tested in this environment.

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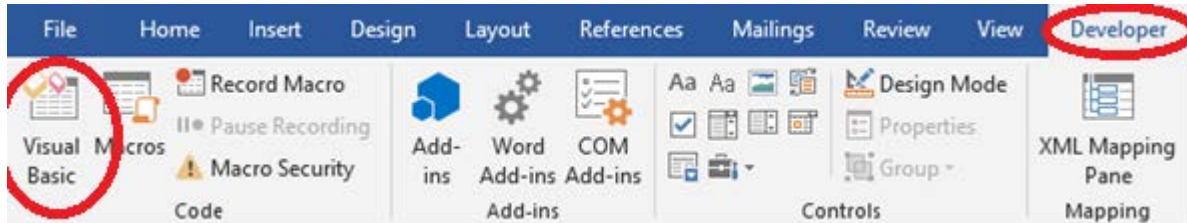
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## Appendix 1 Reference Modules :

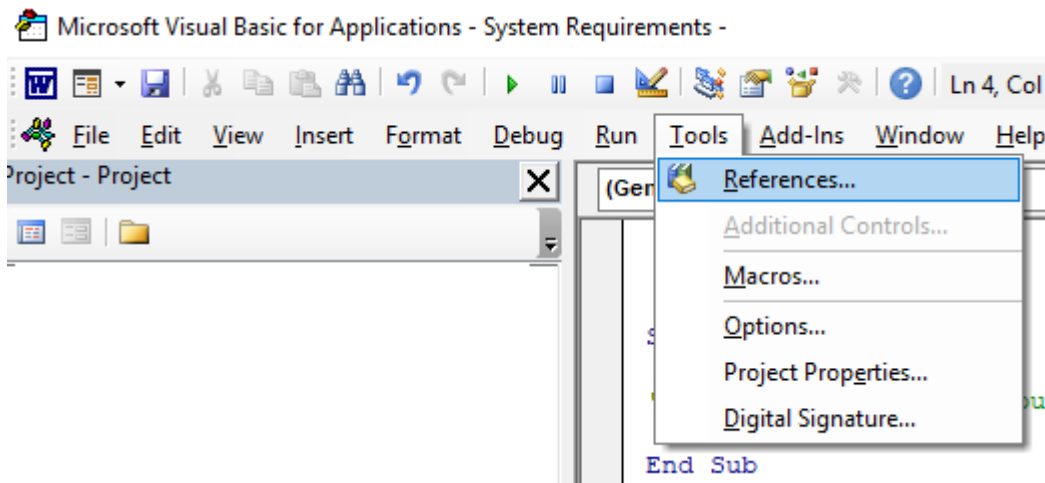
If you “Save” this file then the necessary reference files should be loaded into your local copy of word.

Manually load the modules – or to check I they are loaded.

1 Select Developer Tab – and Visual Basic Option



2 Select Tools and References



3 scroll through list of references and tick those that are required.

(To access the Forms library – you may need to add a form into the project to make it visible)